

## Friends of Woods Meeting Agenda

Date: August 1, 2022, 4:00pm Woods School Library

Attendance: Colleen Trybula, Becki Kuchenberg, Kristin Holzbauer, Sarah Auguston, Anne Doebler, Angie Kidwell, Jenna Kase, Karen

Call to Order & Introduction: Colleen called the meeting to order at 4:04 PM

Colleen Trybula, Approval of Minutes from last meeting on July 18<sup>th</sup> ~ Angie moved to approve the minutes from the July 18<sup>th</sup> meeting, Becki 2<sup>nd</sup>, all in favor, minutes approved

### Reports:

\* President: Colleen Trybula - Thank you for budget meeting in July

-Explanation of the budget and calendar

\* Vice President: Becki Kuchenburg

-Amazon Smile will be promoted at Back to School Night. It is labeled as Woods School Parent Group on Amazon. Becki will write up some instructions to pass out to families.

\* Treasurer: Anne Doebler

-Budget was presented

-Check was delivered to Maria Halpin for the food at the auction

-Report is due at the end of the month

-Mailbox items were shared: many fundraising ideas, a thank you from Mrs. Teske, craft fair info, etc....

\* Secretary: Jenna Kase

\*Mod Pizza date is set for Tuesday, September 20<sup>th</sup> ~ all day ~ flyer or code MODF9265 is needed for FOW to earn 20% of sales

\* Committee Chairs: Sarah Auguston and Kristin Holzbauer

-No report at this time

### Old Business:

\*Approved budget and School Calendar for 2022/2023

-Calendar highlights were discussed

\*Confirmation of Maria payment

-Maria has been paid

-Auction thank you notes have been sent

-Extra stamps are with Mrs. Kase when needed

### New Business Requiring Motion/Vote(s):

\* Back to School Night ~ Table for volunteer sign-up for different events during the year: recess duty, cultural lunch(es), Halloween dance, pilgrim feast, craft fair (December 3<sup>rd</sup>), silent auction, field day and fundraisers (ornament, adult/family activities)

-FOW will have a table at Back to School Night, sign-ups will be ready at Back to School Night with a "Lead" position and helping positions.

\*Help is needed with the following: recess duty with signup genius, cultural lunch, Halloween dance, pilgrim feast, silent auction, field day, fundraisers and more

\*50/50 Raffle ~ Angie motioned to have the 50/50 raffle tickets to be \$20 each or 6 for \$100, Anne 2<sup>nd</sup> the motion, all in favor, motioned passed

\*Kristin will be at the table to sell t-shirts and help with sign ups

\* Google doc information for directory information

\*Anne, Colleen, and Kristin will take turns working the FOW table

\*Adding Box Tops and Amazon Smile, Dodgeball Tournament

\*Angie will collect receipts for Box Tops and will scan them for Box Top money

\*Becki will help with Amazon Smile

\*Possible time change for FOW meetings

\*Sarah moved that FOW meetings will be the Second Thursday of each month at 5:00 PM, Anne 2<sup>nd</sup> the motion, all in favor, motion passed

Adjournment: Colleen adjourned at 5:21 PM

\*Next meeting will be on September 8<sup>th</sup>, 5:00 PM at Woods School's Library.

The FOW Board may make a motion to move into an Executive Session to discuss fundraising & procedures related to it.